QCRND Series Sign Holders
Parts List & Assembly Instructions

Step 1:
Please read all directions before assembling

Step 2:
Check that all parts are included
Parts List
(1) Quick-Clip Sign Holder/Pole Assembly
(1) Heavy Metal Base
(2) M6 x 0.75 Allen Head Screws for Base
(1) Hex Key for above
(1) Two-Screw Channel Plate (in poly bag) for attaching Pocket
(1) Clear Acrylic Pocket
(included with QCRND8511 & QCRND1117)

Step 3: (Only applies to versions with pockets)
Installing Two-Screw Channel Plate on QCRND8511 (with pocket) only
Before attaching base, remove two-screw channel plate from poly bag. Slide channel plate with screws into the channel on the pole assembly from bottom. Tip: Lay unit on floor with channel facing up, adjust the position of plate by sliding it within channel to the desired pocket height. Remove screws with a Philips-head screw driver (not included).

Step 4: (Only applies to versions with pockets)
Attach Clear Acrylic Pocket to Pole Assembly
Place clear acrylic pocket over plate lining up holes. Re-insert screws through pocket into plate and tighten (see illustration). Note: Tighten screws carefully when attaching pocket. Over-tightening may crack the acrylic. Tighten only to snug. Do not over-tighten.

Step 5:
Attach Base to Pole/Sign Holder Assembly
Stand base along edge and line up pre-threaded holes in pole assembly. Place two screws through base into threaded holes located in bottom of pole assembly. Fasten screws with provided hex key. Note: Pole assembly is aluminum - do not over tighten hex screws.

Questions? Call 1-800-572-2194.